**HDCA Executive Council Meeting Minutes**

**April 11, 2023**

**3:00 pm UK**

**Present:** Melanie Walker, Ann Mitchell, Sophie Mitra, Jack Simpson, Carlos Garzon, Jay Drydyk, Enrica Chiappero-Martinetti, Matthias Kramm, Petya Ilieva-Trichkova, Oliver Mutanga, Tom de Herdt, Melis Cin

**Chair:** Melanie Walker, President

1. **2023 EC Elections**
	1. The Nominating Committee (NC) approved a slate of candidates and this was presented to EC members who also approved the slate. Online elections will be scheduled.
2. **2024 HDCA Conference host proposal**
	1. A proposal was presented to host the 2024 conference in Kolkata. Supporting documentation was provided. It was approved unanimously.
3. **2023 HDCA Conference update**
	1. Petya reported that they’re at the end of the reviewing process and she thanked all of the reviewers. They received 343 proposals and accepted 220 proposals, the majority for in-person presentation.
	2. They anticipate that some participants may switch from in-person to online.
	3. They will make information about accommodations available for the website. Registration will open May 1.
4. **Conference Committee recommendations**
	1. The committee recommends the following: 1. Adopt a 5 year plan mixing hybrid and online conferences, with at least one multi-site and one online conference. 2. Invite proposals as soon as possible for 2025 (hybrid) and 2026 (multi-site). 3. Review the conference fee structure in light of different formats; 4. Actively encourage carbon offsets, on website, in conference letter, etc. for those attending the conference in person; 5. Commit to funding for technology for hybrid conferences, especially those held in the Global South. 6. Improve our social media presence. EC members were supportive of the recommendations.
5. **Global Dialogue Day proposal**
	1. Melis reported that after meeting with TG/RN coordinators, a proposal emerged to hold a 3-4 day Global Dialogue event in November to continue to promote HD/CA. EC members were supportive of the event and requested that there be representation of each region in at least one session. The coordinators have asked for assistance in putting together a panel of HDCA Fellows.
6. **TG and RN issues**
	1. Deferred to next meeting
7. **Fundraising proposal**
	1. Deferred to next meeting.
8. **Request for HDCA information**
	1. A request was received from an HDCA member who is publishing a book about the globalization of the HD/CA and asked for data to include in a section about the HDCA. There were no objections to providing the requested information.
9. **AOB–**
	1. None
10. **Next meeting**
	1. Toward the end of May – a scheduling poll will be sent.

Minutes submitted by Kathy Rosenblum