**HDCA Executive Council Meeting Minutes**

**February 23, 2023**

**2:00 pm UK**

**Present:** Paul Anand, Melis Cin, Tom de Herdt, Jay Drydyk, Giulia Greco, Petya Ilieva-Trichkova, Matthias Kramm, Carmen Martinez-Vargas, Ann Mitchell, Sophie Mitra, Oliver Mutanga, Jack Simpson, Elaine Unterhalter, Melanie Walker

**Chair:** Melanie Walker

1. **2024 HDCA Conference host proposal**
   1. A host proposal was received and reviewed. A decision was taken to ask for additional information and make a decision at the next EC meeting.
2. **2023 HDCA Conference update**
   1. Martha Nussbaum will have preconference event book launch on ‘Justice for Animals’.
   2. Extended deadline to Feb. 28 for submission of proposals. The call has been circulated in the HDCA community and promoted through the host’s networks, and posted on social media. So far, 50 reviewers have signed up.
   3. Melanie received a query about whether it’s possible to win the Kuklys prize twice. Following discussion, it was agreed that the prize should only be awarded once per person as we want to encourage quality from a wide variety of sources.
3. **Fundraising proposal/investment fund uses**
   1. Four recommendations were discussed and voted on:
      1. Draw from savings/investments as needed to cover annual operating costs. On a case by case basis we can also look at programs we want to support by using this money. We will always maintain a reserve balance of $100K. Approved.
      2. Use the $7000 in unspent UNDP funds from 2021/2022 for prestigious scholarships that cover full costs to attend the 2023 conference, up to $2500 per person. Eligibility requires a minimum score and demonstrated financial need. Targeted at early career researchers, normally those working and studying in the Global South, but not closing it off to those who qualify in terms of need in the Global North. Requirements of awardees: be active in one or more HDCA groups, present a webinar or seminar following the conference, work with a mentor to turn the conference paper into a submitted paper to the JHDC. Approved.
      3. Add a Development Director position to the EC to focus on fundraising. Open to nominations, but the person would be appointed by the EC. Approved
      4. Establish a fundraising committee led by the Development Director. Approved.
4. **2023 EC Elections**
   1. Open positions in 2023: President-elect, Vice President, Editor, Conference Officer, Director at Large, Development Director (new position.) At next EC meeting the slate of nominees can be discussed/approved and two positions will be appointed – Editor and Development Director. Deadline for nominations is March 27.
5. **Capabilities Module proposal**
   1. Proposal for a series of lectures targeted to undergraduate, post graduate and early career scholars to introduce them to capabilities work. Would consist of 30-50 minute sessions, monthly. Each lecture would be live and recorded, subsequently posted on the website. Seminars to be held after the lectures to further discuss issues.
   2. After discussion, the proponents were asked to clarify and narrow the target audience and elaborate on the pedagogical approaches.
6. **Global Dialogue Day proposal**
   1. The Network Coordinators will meet with Regional Network coordinators and discuss Global Dialogue plans with them. They will come to the next EC meeting with a proposal.
7. **TG and RN Coordinator required membership**
   1. Discussion deferred to next meeting
8. **AOB–** 
   1. None

Minutes submitted by Kathy Rosenblum