**HDCA Executive Council Meeting Minutes**

**June 23, 2020**

**8 pm UK**

**Present:** Oscar Garza, Elaine Unterhalter, Rosie Peppin-Vaughan, Krushil Watene, Lori Keleher, Stacy Kosko, Jay Drydyk, Jack Simpson, Ann Mitchell, Andrew Crabtree, Caroline Hart, Serene Khader

(Ingrid Robeyns was unable to attend, with regrets)

**Chair:** Jay Drydyk

1. **2020 Conference Update**
	1. Follow up needed to make sure registrants sign up on Whova; pre-conference events are shaping up; many pre-recorded presentations uploaded; will be running Zoom through Whova, with assistance from a large group of technicians.
	2. Prizes – The Kuklys prize will not be awarded this year; there were only 3 submissions and none met the standards. “Viewers’ Choice” awards – there was a suggestion to allow nominations each day based on presentations heard.
	3. Annual meeting – two live sessions on June 30. The presentations by Directors need to be recorded.
2. **Changeover of Directors**
	1. Proposal for Directors elected in 2020 to take up their duties as of September 1. One rationale is to keep terms of office relatively equal. There was unanimous agreement to the September 1 changeover.
3. **Proposed amendments to Book of Regulations**
	1. There are members who have not had time to look at the changes. Unanimous agreement to postpone discussion until next meeting.
4. **European Regional Network**
	1. Would work in parallel with other RNs to bring together those working in the region and to have a presence at the conferences. Several people, including Caroline, have stepped up to be founding coordinators, but they will recruit new coordinators. Oscar suggests that one of the current coordinators stays on for continuity.
	2. Regarding definition of Europe, members will be allowed to self-identify.
	3. There was unanimous approval to create a European Regional Network.
5. **Regional Network Guidelines**
	1. Thematic Group guidelines were used as a reference to create RN guidelines. We need to have coordinators who are committed and make sure that the groups are active.
	2. It was suggested that Fellows and EC members be active in the groups. Mentoring would be useful, especially in regions where there are few CA scholars, for example in the Asia Pacific region. It can be a financial burden for RN coordinators if they are required to be paid HDCA members and expected to attend conferences. Efforts to secure funding for mentoring in the Global South will continue.
	3. Annual reports are the way to show whether TGs and RNs are active. All TGs will be supported and finding ways to keep them going and active will be a priority, but if inactive for long periods of time, some groups may need to be dissolved.
	4. The Regional Network guidelines were unanimously approved.
6. **Update on Learning Hub and website resources**
	1. Caroline, Jack, Rosie and Kathy have met to discuss reorganizing resources on the HDCA website and adding new materials. There are three areas to be addressed: 1. Learning Hub hosted on HDCA website. 2. Development of the website. 3. Membership – how we understand it ourselves and how we convey it to others. At next EC meeting, there can be a more in depth discussion on the Learning Hub.
7. **EC member qualifications**
	1. Further discussion and decisions deferred to the next meeting.
8. **HDRO/HDCA Collaboration**
	1. A program of action and next steps was discussed and refined by the committee, and this plan was shared with EC members. HDRO offers us and our members an avenue for policy relevance. They have a big voice, and any ways we can combine our voice with their megaphone can be an advantage to the approach and to our members.
	2. We should have an internal conversation about the integration of the Capabilities Approach and Human Development and think about linking HDCA with other associations working on development.
	3. Jay will go back to HDRO and suggest setting up a liaison group.
9. **AOB**
	1. There’s a webinar this Friday at 4 pm UK. Jay, Serene and Palesa Molebatsi are speaking. Jack and Elaine will moderate.

Minutes submitted by Kathryn Rosenblum