**HDCA Executive Council Meeting Minutes**

**March 18, 2020**

**7 pm UK**

**Present:** Enrica Chiappero-Martinetti, Andrew Crabtree, Jay Drydyk, Caroline Hart, Lori Keleher, Serene Khader, Ann Mitchell, Rosie Peppin-Vaughan, Sammia Poveda, Ingrid Robeyns, Graciela Tonon, Elaine Unterhalter, Krushil Watene

**Chair:** Ingrid Robeyns

1. **2020 Conference Update**
	1. The team is working on video platforms and figuring out how to manage the time zones. Presentations can be left online so that others can listen and comment later. Will try to schedule major presentations when maximum number of people can attend.
	2. There will also be pre-recorded video slots. PowerPoint presentations and videos could be uploaded in advance so there is time for chairs to watch and help organize live sessions.
	3. There is no blueprint for the technical aspects. We can consult with others who have run online conferences to see what has worked.
	4. Proposal to set up a new committee to advise on the logistics of how to organize and conduct the sessions. This group will work with local organizers, including their technical team. Caroline, Lori and Sammia volunteered.
	5. Suggestion to offer some training to presenters. Chairs will definitely need training to handle moderating and questions.
2. **2020 Executive Council Elections**
	1. There are nominees for all positions. Action item: After the Nominating Committee approves the slate, Serene will send it by email to EC members for their approval.
	2. Action item: At the next EC meeting, Stacy’s recommendations regarding the nominations/elections process will be addressed.
3. **Educational Resources and Summer School update**
	1. Rosie, Caroline and Graciela had a preliminary discussion about Summer School in 2020. Different time zones presents a difficulty due to the interactive nature of the school. They believe we will sacrifice quality if they rush to put together summer school by the June conference.
	2. As an alternative, we could others could put together education materials that would be available during the week prior to the conference. Ingrid offered to create short blog posts about her book. Andrew offered to do a webinar on sustainability; Krushil and Mandy would do one on indigenous peoples.
	3. There was consensus that it’s okay to take a year off from the Summer School, but do an ‘Education Week’ that includes alternative options. Caroline, Rosie and Graciela make the final decision.
4. **JHDC Editorial Advisory Board**
	1. Enrica is going through the list to make decisions about renewals and decide who else to invite. She will send current list to EC members and welcomes suggestions.
5. **UNDP/HDRO Collaboration Update**
	1. Jay reported that at the next meeting, Caroline will present a plan for discussion, concerning what we want to achieve for HDCA through collaboration with UNDP/HDRO, and in particular how we might expand our presence in different regions through such collaboration.
6. **AOB**
	1. Everyone leaving their offices in June should write up their aides memoires.
7. **Next Meeting**
	1. We will schedule the next meeting in April. Kathy will send a Doodle scheduling poll.

Minutes submitted by Kathryn Rosenblum