**HDCA Executive Council Meeting Minutes**

**April 23, 2020**

**9 pm UK**

**Present:** Enrica Chiappero-Martinetti, Andrew Crabtree, Jay Drydyk, Oscar Garza, Caroline Hart, Lori Keleher, Serene Khader, Stacy Kosko, Ann Mitchell, Rosie Peppin -Vaughan, Ingrid Robeyns, Jack Simpson, Elaine Unterhalter, Krushil Watene,

**Chair:** Ingrid Robeyns

1. **2020 Conference Update**
   1. Working closely with their tech team, who will be on hand at all times during the conference. All keynote speakers are confirmed. Currently there are about 80 paid registrants.
   2. Need to determine what pre-conference events they’re going to do. There will be no Summer School but will try to put together educational pre-conference events.
2. **2021 Conference – approval of theme**
   1. The Antwerp conference Program Committee has amended the conference theme description and would like approval prior to the 2020 conference so that it can be promoted during the conference. The new description was approved.
3. **2020 EC Elections – candidate slate**
   1. A slate was finalized and candidates will be notified. Online elections are planned for May.
   2. Two committees were established – one to make recommendations on nomination requirements and a second on how to engage more people in the nomination of Directors.
   3. At the next EC meeting it will be decided whether new directors will take office in June or September.
4. **HDCA EC Nominations/Elections processes**
   1. Discussion was deferred to next EC meeting.
5. **Fellows Renewal/Elections update**
   1. The Fellows Nominating Committee made recommendations on renewals of current Fellows. Approximately 10-12 new Fellows can be nominated while staying within the guidelines to keep the number of Fellows to approximately 10% of membership. Efforts will be made to nominate more from the global south.
6. **Investment Funds update**
   1. A joint Finance Committee and Executive Committee meeting was held to discuss financial needs over next 5-10 years and what to do about money in HDCA investment funds. It was decided to leave funds invested; any potential deficits in the operating budget over the next few years can be covered by savings.
   2. We will make greater efforts to fundraise and increase membership.
7. **Coronavirus pandemic and capabilities – HDCA response**
   1. Proposal to put together a webinar for membership within the next 2-3 weeks for commentary and reflections. Agreement to assembling a prominent panel, and also invite Thematic Groups to set up additional discussions/webinars.
8. **UNDP/HDRO Collaboration**
   1. An exploratory conversation with HDRO representatives took place at the 2019 conference. HDRO has held panels at a number of HDCA conferences. The committee will explore additional types of collaboration.
9. **Education resources and Summer School update** 
   1. The HDCA Summer School will not take place this year, but educational pre-conference events will be planned instead. The Education Co-Officers will continue to audit and enhance our website resources.
10. **AOB**
    1. None
11. **Next Meeting**
    1. Next meeting will be held in May.

Minutes submitted by Kathryn Rosenblum