**HDCA Executive Council Meeting Minutes**

**January 21/22, 2020**

**Present:** Andrew Crabtree, Oscar Garza, Caroline Hart, Lori Keleher, Rosie Peppin-Vaughan, Ingrid Robeyns, Jack Simpson, Elaine Unterhalter

**Chair:** Ingrid Robeyns

1. **2020 Conference Update**
	1. Most keynotes are confirmed: Sakiko Fukuda-Parr, Martha Nussbaum, Jay Drydyk, HDRO Panel, Gabriel Palma.
	2. 260 submissions including 11 thematic panels (a number of local panels to be submitted too)
	3. 13 video-linked papers submitted so far; 3 panels that include at least one video-linked paper
	4. In Aotearoa there are rituals of encounter (powhiri) which means that the opening will need to be a bit different. More detail will be provided.
	5. Further thought will given to registration fees for remote participants.
2. **2021 Program Committee**
	1. The local organizers have appointed their members: Koen De Feyter (Faculty of Law, focusing on “localizing human rights”), Guido Erreygers (Faculty of Business & Economics, economic history, development economics, health economics), Bea Cantillon (Faculty of Social Sciences, former director of the Centre for Social Policy), Tom De Herdt (Institute of Development Policy, focus on poverty & inequality)
	2. Jay and Ann are ex-officio members for HDCA. Suggestions for other HDCA appointees should be sent to Jay.
3. **2020 EC Elections**
	1. The Nominating Committee is being constituted.
	2. The call for nominations will be circulated next week.
4. **Fellows renewal/2020 elections**
	1. EC members are asked to think of potential new Fellows, especially from the Global South, and send their names to Serene.
5. **Fundraising**
	1. Serene has been makings calls to various foundations. She welcomes concrete proposals from EC members on what to fundraise around in addition to conferences, publications, postdocs, and mentorship for people from the Global South.
	2. Funders tend to have particular rules and types of activities that they fund. The new Officer at Large for fundraising can help decide how we proceed with fundraising strategy.
6. **Capability Debate Series**
	1. The original idea behind the series has not been met and it has been very difficult to get senior people to write the books. A decision was taken to suspend the series but complete the proposals currently in the pipeline. The EC can revisit the idea of a book series a few years down the road.
7. **Educational Resources Proposal**
	1. Rosie and Caroline propose auditing resources on the HDCA website and reorganizing the website to make it clearer what resources are available. They would like to identify gaps in resources and create new ones. This effort should include those on the EC who are involved with the vision committee, education and communications.
	2. New resources can take different forms – written, digital, bibliographies, webinar recordings, podcasts, etc. Proposal to find out from members what existing resources they would be interested in, and then commission new resources.
8. **Vision and Strategic Planning Committee update**
	1. Andrew – members have expressed a preference for an annual conference that is a hybrid conference that has an online option.
	2. Mentorships – would like to explore how to offer mentoring in a way that’s feasible. There could be different tiers - e.g. mentorship associated with being in a Thematic Group, mentorship of those who submit conference posters. Elaine and Graciela will take the lead on coming up with a plan.
9. **Allocation of funds for Sen Lecture**
	1. Krushil is seeking additional funding for the Sen Lecture.
	2. All agreed to offer up to $4000 from funds that have been made available by donors and Taylor & Francis for this purpose.
10. **Keynote Lecture Video Availability**
	1. Question to what extent we make the keynote videos available – to members only or general public. Discussion deferred.
11. **Results of Communications questionnaire**
	1. Jack would like to create short, shareable videos and podcasts about the capability approach - he will come up with a plan and budget.
	2. Caroline – suggests an audit of resources, identify the gaps, then come up with a proposal to bring back to the EC.
	3. A working group was created – Caroline, Rosie, Jack and Andrew.
12. **Any other business**
	1. None

Minutes submitted by Kathryn Rosenblum