**HDCA Executive Council Meeting Minutes**

**November 11/12, 2019**

**Present:** Enrica Chiappero-Martinetti, Andrew Crabtree, Jay Drydyk, Oscar Garza, Caroline Hart, Serene Khader, Stacy Kosko, Ann Mitchell, Sammia Poveda, Ingrid Robeyns, Jack Simpson, Graciela Tonon, Elaine Unterhalter, Krushil Watene

**Chair:** Ingrid Robeyns

1. **2020 Conference Update**
	1. Most keynote speakers have been lined up, including Sakiko Fukuda-Parr, Jay Drydyk, Martha Nussbaum, an HDRO panel, Climate Justice panel.
	2. Website up and running; lots of people on the mailing list.
	3. They’ve received a lot of questions about remote participation and are thinking about piloting a stream to allow for this.
	4. Still organizing sponsors and partners.
	5. Plant-based catering, a designated family room, and child-care will be offered. There will be no printed programs or bags or writing paper.
	6. Summer school – lots of students in the region are interested. Master class for policy makers and politicians may need to be held in Wellington where most are located.
	7. Andrew suggested a separate meeting with Krushil to discuss online conferences, along with anyone else who is interested.
	8. Anyone further suggestions should be sent to Krushil and Andrew.
2. **2021 Conference Host Selection**
	1. One proposal received, from Tom De Herdt at the University of Antwerp.
	2. Theme: “Human Development, capabilities and the structures of living together.” Three themes: 1. Effects of institutions and structures on well-being, 2. Collective decision making; 3. Participation and social justice. A number of keynote speakers are proposed.
	3. Three different faculties will be jointly hosting the conference. Good support and balance across disciplines. Good financial and institutional support. Funding commitments in place. University Centre Saint Ignatius Antwerp will provide organizational support; Barbara Segaert will be coordinator. Expenditures are similar to London conference.
	4. All were in favor of accepting the proposal.
3. **Nominations/Elections procedures**
	1. Discussion deferred - this will be the first item on the agenda for the next meeting.
4. **2020 Officer at Large position focus**
	1. Proposal to have the next elected Officer at Large focus on fundraising. All were in favor.
5. **Mentorship Proposal**
	1. Proposal to match up senior scholars in HDCA to provide mentoring to early career scholars. One idea is offer help to students at institutions that don’t have faculty working with the Capability Approach. Senior scholar meets young scholar sessions at the conference is a form of mentoring, as is matching senior scholars with poster presenters. Mentoring on abstract proposals is another option.
6. **Debate Series Books**
	1. Options for how to proceed with the book series were discussed. Three options: 1. Discontinue the series, as there have not been enough books published; 2. Keep the series and restructure it according to Severine’s proposal; 3. Try to find another publisher with better open access terms.
	2. There may be other options to develop our own online materials – e.g. update the introductory briefings, and create longer overview oriented materials. Open access is important to many. No clear path forward emerged; further clarity is needed before a decision is made.
7. **Communications questionnaire**
	1. Jack developed a questionnaire about communications to send to HDCA members. EC members will send any suggestions to Jack within the next few days, and after that Jack will distribute HDCA members.
8. **Vision and Strategic Planning Committee update**
	1. Discussion deferred to next meeting.
9. **Allocation of funds for Sen Lecture**
	1. Discussion deferred to next meeting.
10. **Action Item Follow-up**
	1. Items on fundraising can be taken off as Ingrid and Serene are working on it and will get back to EC members when there is an update.
	2. Everyone should look at the items and follow up as needed.
11. **Any other business**
	1. Funding from the HDRO for the Ul Haq Lecture is confirmed for 2020 and 2021.
12. **Next Meeting**
	1. Kathy will poll dates in January

Minutes submitted by Kathryn Rosenblum