**HDCA Executive Council Meeting Minutes - Members**

**February 2, 2018, 2 pm UK**

**Present:** Mario Biggeri, Enrica Chiappero-Martinetti, Andrew Crabtree, Veronica Crosbie, Caroline Hart, Ravi Kanbur, Lori Keleher, Serene Khader, Murray Leibbrandt, Ann Mitchell, Sophie Mitra, Ingrid Robeyns, Sridhar Venkatapuram,

**Chair:** Ravi Kanbur

1. **2018 Conference Update**
	1. ConfTools is open for submissions and deadline was extended to Feb. 28. Making all information available in Spanish as well as English on the website.
	2. Review process will take place in March.
	3. Pre-conference events. Received many suggestions but haven’t confirmed anything yet. They have reserved 3 large classrooms for Aug. 29 from 8 am – 5 pm to allow for both morning and afternoon events.
	4. A small number of parallel sessions will be held in Spanish.
2. **2019/2020 Conference host proposals**
	1. Proposals received from the UK, Uganda and New Zealand.
	2. A decision on 2019 will be taken next month. The New Zealand proposal was selected for 2020.
3. **HDCA Networks Update – Guidelines**
	1. Not discussed- vote will be taken by email.
4. **Proposal for HDCA Textbook**
	1. A proposal was received to create an updated version of the CA textbook. A decision was taken to have the book produced independently, without endorsement from HDCA and not under HDCA copyright.
5. **Diversity on the EC and Committees**
	1. Not discussed – deferred to next meeting.
6. **Treasurer’s Report**
	1. Not discussed – deferred to next meeting.
7. **Cookbook Proposal**
	1. Not discussed - vote will be taken by email.
8. **AOB**
	1. None
9. **Next meeting**
	1. Next meeting will take place in 2 months.