

HDCA Executive Council Meeting Minutes - May 28, 2015

Present: Séverine Deneulin, Barbara Ky, Ortrud Lessmann, Zinah Nimeh, Siddiq Osmani, Henry Richardson, Graciela Tonon, Sridhar Venkatapuram, Melanie Walker, Kathy Rosenblum

Chair: Henry Richardson

1. 2015 EC Election Report

- a. The following people were elected to positions on the HDCA Executive Council: President-elect: Ravi Kanbur, Treasurer: Gareth Wall, Network Coordinator: Sophie Mitra, Education Officer: Caroline Hart, Officer at Large: Sridhar Venkatapuram. The election results were endorsed by unanimous vote.
- b. Melanie thanked outgoing EC members – Ortrud Lessman, Tony Atkinson, Jose Manuel Roche and Antoanneta Potsi for all of their contributions to the HDCA.
- c. Melanie will put forward a proposal to the EC for simplifying the nominations process.

2. Fellows Renewal Process

- a. There was further discussion of the renewal and nomination process of Fellows. All available information regarding the terms of the current Fellows will be added to the Fellows list.
- b. The current review process will be completed in 2015, and the next review should take place in 5 years.
- c. There was a unanimous vote on two items: The Administrator will review terms of EC appointed Fellows each year. At the end of their term, the Fellows Nominating Committee will decide whether they are nominated for election as a Fellow, or retired; 2. After the initial review in 2015, there will be a reassessment of the renewal/review process going forward.

3. 2015 Conference Update

- a. Acceptances have been sent to presenters, and scholarships are being allocated.
- b. Early bird registration rates are in effect through July 10. Hotel info is up on the website.
- c. There are many pre-conference events taking place on September 10, on global justice, indigenous peoples, education, and other topics.
- d. There are two dinners planned for all participants: on Thursday and Saturday nights.
- e. Information tables will be set up for academic presses and for Georgetown's three masters programs related to Human Development.

4. Report from Conference Officer

- a. Zina presented an outline for the conference manual and is seeking input from other EC members. She has also created a timeline for what tasks/activities need to be done when. She will speak with the Tokyo organizers next week to go over the preparation activities of the 2016 conference.
- b. The 2017 conference guidelines and application form need to be finalized, and then the call for 2017 conference hosts can be sent.

5. Results of Conference Date Survey

- a. 86 members responded to the survey. July seems to be the most popular time for the conference, followed by early September. Members will be informed of the results, and we will convey these preferences to future conference hosts.

6. Conference keynote lectures/papers

- a. The association Journal is proactive about soliciting conference keynote papers, and also puts out a general invitation to all conference presenters to submit papers. Conference organizers will be informed that the Journal has a practice of publishing suitable keynote papers. Taking these practices into account, conference organizers can make their own decision about whether to publish a separate conference volume.

7. Non-member access to publication database

- a. There was discussion about whether access to the HDCA online publications database should be restricted to members. There was general agreement that we should keep publications accessible to members only as this is one of the main benefits of membership. The CA bibliography is accessible to both members and non-members.

8. AOB

- a. There was a preference for ordering pens or pencils with HDCA logo and web address as give-aways at the conference, rather than print more postcards. Kathy will look into eco-friendly pencils and pens.

Meeting ended at 3:48 pm UK

Minutes submitted by Kathy Rosenblum