

HDCA Executive Council Meeting Minutes - Members
August 31, 2016, 6:30 pm
HDCA Annual Conference, Tokyo

Present: Mario Biggeri, Reiko Gotoh, Caroline Hart, Ravi Kanbur, Barbara Ky, Sophie Mitra, Siddiq Osmani, Sammia Poveda, Henry Richardson, Graciela Tonon, Sridhar Venkatapuram, Melanie Walker, Gareth Wall

Guests: Ryo Kambayashi, Hiro Kuribayashi

Chair: Ravi Kanbur

1. 2016 Conference Report

- a. Reiko thanked everyone for coming to Tokyo. The university is very excited to hold the conference. She praised the excellent conference team.
- b. More than 350 people attending the conference. She encouraged everyone to enjoy and contribute to the success of the conference.

2. Affiliation Committee appointments

- a. The Affiliation Committee makes decisions about which groups or events can use the HDCA name and logo in promoting their events and can use HDCA's license of GoToMeeting.
- b. As Network Coordinator, Sophie serves as chair of the committee, and the EC appoints two additional members. She recommends appointment of Krushil Watene, who would be a continuing member, and Paul Anand.
- c. All are in favor of the recommended appointments.

3. Summer School

- a. The summer school was reinstated this year after a number of years of not having it. 35 students attended. Students really benefited – some said they would have liked additional days.
- b. Recommendation is to continue doing it. Would be a good idea to have a liaison on the local conference committee.

4. 2017 Conference Update

- a. Murray Leibbrandt is the Conference Chair and Judy Favish the Conference Manager.
- b. Need to get the call for papers drafted for review by EC at the November meeting.

5. Conference Manual

- a. Call for Papers – should be prepared by end of October, since it needs to be approved at the November EC meeting.
- b. Kuklys prize – proposal is that it will be overseen by the Conference Officer.

- c. ConfTools can hold records from year to year which would be useful as it's a way to keep historical records of admission data, scoring, timetable. Suggestion to look into the cost of archiving in ConfTools and decide at a future meeting if HDCA should pay for this feature.
- d. Scoring. There can be large gaps between scores, which has impact on which papers are accepted and who is eligible for scholarship.
- e. Need to make more transparent to reviewers what the criteria are and the weighting of scores.
- f. We'll leave the criteria as is for now, but we might want to think more deeply about adjusting them.

6. Journal

- a. The Journal is in relatively good health, evidenced by an increase in readership, increase in Impact Factor, and improved ranking among development and planning journals.
- b. Conference keynote papers are requested for publication, subject to expedited review process. General conference papers are also requested to be submitted for consideration.
- c. Special issues – attract a lot of good papers. Guest editors bring enthusiasm and good quality papers.
- d. Policy Forum is at the experimental stage. The focus is on shorter pieces that are less technical, more policy-related.
- e. Book symposiums – special review articles on chosen books.

7. 2017 Budget

- a. Updated numbers for 2015: about \$10,000 in the black rather than red, due to higher membership dues and unusually low web support costs.
- b. Investments – expecting returns to contribute to Nussbaum lecture. If not enough for 2017, HDCA has already committed \$2,000 to supplement.
- c. Net contribution to income from the Journal is about \$9,000.
- d. For the conference, received \$8000 from HDRO for ul Haq lecture, and contribution of \$5000 from Cornell for HDCA dinner meetings.
- e. Surplus of \$8000 scholarship from 2015 conference was added to scholarships for this year and next. Including additional donations from conference participants, we have \$16,000 available in scholarships for each of 2016 and 2017.
- f. Budget is unanimously approved.

8. AOB

- a. Barbara Ky gave a report on extending awareness of the capability approach in the francophone world. The CA is still not well known in francophone countries, rather the focus is on increasing 'capacity.'
- b. Two-day workshop on the CA and demographic issues was organized at Ouagadougou University in July 2016, supported by the French Institute of Research and Development, with technical support from Jean-Luc

Dubois . UN Population Fund provided funding. Included researchers from Mali, Chad, Ghana, Ivory Coast, Switzerland and France. Themes included life cycle, gender, migration and mobility issues.

- c. Plans to repeat the workshop next year, including more countries from Africa and elsewhere.
- d. Caroline has been working with UN on providing multilingual teaching resources, available at www.learninghd.org. Hopes to cross-link with HDCA website.

9. Next meeting

- a. In November – first half of the month.

Minutes submitted by Kathy Rosenblum, HDCA Administrator