**HDCA Executive Council Meeting Minutes**

**June 10, 2022**

**3:00 pm UK**

**Present:** Enrica Chiappero-Martinetti, Jay Drydyk, , Giulia Greco, Tom de Herdt, Carmen Martinez, Ann Mitchell, Jack Simpson, Graciela Tonon, Elaine Unterhalter, Melanie Walker,

Guest: Andrew Crabtree

**Chair:** Jay Drydyk

1. **2022 Conference Update**
   1. Currently 130 registrants: 91 in person and 36 online. One third of those in person are from low/middle income countries. Early bird deadline is June, 15, but will be extended to June 26.
   2. Global Dialogue Day will be free.
   3. Conference schedule: plenary sessions are almost complete.Parallel sessions – need to schedule 80 sessions in 6 time slots. About 13 sessions running parallel. Four face-to-face time slots and 2 online slots. The schedule can’t be finalized until they know exactly how many register.
   4. Scholarships – 60 people applied, but only about 40 met the requirements. Awards ranged from $100-$1000.
   5. Organizing and Program committees will meet next week.
   6. Covid protocols – all restrictions have been lifted in Belgium, including face masks requirements. The university says masks should be worn if the person has been exposed or there is a risk of infection. Air quality is measured in all of the conference rooms.
   7. General registration deadline is Aug. 15.
2. **2023 Conference Update**
   1. Program Committee members: Melanie Walker, Martin van Hees, Melis Cin, Shailaja Fennell, Elaine Unterhalter, Petya Ilieva, and other members from Sofia. Looking at keynote speakers.
   2. Proposal to separate Global Dialogue Day from the conference and go back to a traditional pre-conference day with events organized by TGs, but in-person only. Global Dialogue will be organized separately and take place at a different time of year. All are in favor.
3. **Investment Portfolio Change**
   1. The EC previously decided to shift to ESG (Environment, Social, and Governance) investments. A survey of EC members identified environmental issues as top priority, particularly climate change and pollution. The Finance Committee worked with an advisor at First Republic Securities to prepare a proposed portfolio. Many thanks to Finance Committee members Randy Spence and Henry Richardson. The allocation among investment types, as well as risk and return, are very similar to the prior portfolio.
   2. Motion to accept new portfolio – unanimously approved.
4. **Regional Committee and Mapping Update**
   1. Mapping – in technical phase. Hopefully a test version will be ready in a week or two. For members only at this stage; those that give permission to participate. They will be informed of how their data will be used.
   2. Regional Committee has begun consultations with regional coordinators and other members of the networks, to ask what they would like to see happen to strengthen research and policy in their regions. Focus groups will be held, beginning with Asia Pacific and East Asia networks.
5. **Amendment to Book of Regulations**
   1. Postponed to next meeting.
6. **Disbandment of Membership Committee**
   1. Postponed to next meeting.
7. **Sustainability Committee Report and Questionnaire results**
   1. Report by Andrew Crabtree, chair of sustainability committee. Background: sustainability discussed in Cape Town, primarily focused on conferences – making them sustainable and mitigating flights and their greenhouse gas impact.
   2. Results of questionnaire were distributed, acknowledging that EC is not representative of full HDCA..
   3. Suggestion to include more information about multi-hybrid to make this option clearer, and better descriptions of each format.
   4. Timetable – if no major changes, the questionnaire could be distributed soon to members, with results presented at next EC meeting.
8. **AOB–** 
   1. None
9. **Next meeting**
   1. Will poll dates in mid to late August

Minutes submitted by Kathy Rosenblum