**Call for 2019 Nominations to the HDCA Executive Council**

**Deadline 13 March 2019**

The HDCA Executive Council (EC) is the body that guides the Human Development and Capability Association. The following positions on the Council will become vacant in September 2019. All positions have 3-year terms:

**Open Positions Currently held by**

President-elect (vacant)

Secretary Graciela Tonon

Information Officer Sammia Poveda

Officer-at-Large Mario Biggeri

The purpose of this notice is to invite the HDCA members to submit nominations for candidates to any open post. Nominations should be submitted using the attached application form and should be received in writing at HDCA by email (hdcanomination[s@hd-ca.org](mailto:s@hd-ca.org)). Please fill out the form completely, and obtain the candidates’ permission.

Any current member of the HDCA is eligible to be nominated. Members must be identified on the members’ directory, on the web page. Standing officers may be re-elected. Currently, the HDCA is gathering more than 700 people from many disciplines and ages, across 74 countries. The Executive Council is keen to reflect as much as possible such diversity and richness, thus candidates from under-represented geographic regions and disciplines are especially welcome.

The 2019 Nominating Committee, appointed by the President under the HDCA Book of Regulations Section 3.2.1, consists of: Stacy Kosko (Chair), Javier Iguiñiz, Barbara Ky, Zina Nimeh, Sanjay Reddy and Melanie Walker.

The Nominating Committee will screen the list of nominations and submit it to HDCA members after the EC has approved the slate of candidates. The members will vote electronically. The new officers will be announced by email and on the HDCA website, and assume their role at the HDCA 2019 annual conference, to be held in London, UK, from 9-11 September.

**Elections Timetable**

Nomination forms due: 13 March 2019

Elections: 29 March – 12 April 2019

Notification of results: May 2019

**Description of Positions**

All positions have 3-year terms

## **President-elect.** The President shall be the chief executive officer of the association and, subject to the control of the Directors, shall have general charge and supervision of the affairs of the association. If no chair of the Board of Directors is elected, the president shall preside at all meetings of the Directors, except as the Directors otherwise determine. The President-elect shall have such duties and powers as the Directors shall determine. The office of the President will normally include providing input as to the construction of the Nominating committee and the Programme committee for the first conference of his or her presidency, and reviewing proposals for the Second conference in his or her Presidency prior to the Directors’ meeting and decision.

**Secretary.** The Secretary shall record and maintain records of all proceedings of the General Members and Directors in a book or series of books kept for that purpose. Such book or books shall also contain records of all meetings of incorporators and the original, or attested copies, of the Articles of Organization and Bylaws, and names of all General Members and Directors and the address of each. Such book or books shall be updated annually to ensure a current and accurate record of all voting General Members and Directors. The Secretary also oversees the Administrator. Other tasks may include communicating with members, helping form committees, and other tasks as needed and at the request of the President.

## **Information Officer.** The Information Officer shall be primarily responsible for compiling the annual bibliography of CA-related publications, the production of the HDCA electronic newsletter and the maintenance of the HDCA website and its associated links. The Officer shall also be in charge of dissemination of relevant HDCA products.

## **Officer-at-Large.** Officers-at-Large serve as general purpose members of the EC and have such other powers and duties as designated by the EC ahead of their nomination for and election to their position.. This year, the HDCA seeks an Officer-at-Large who is dedicated to communications and outreach, including social media, and outreach to members as well as non-members (individuals and organizations).

**2019 Nomination Form**

**(Please return forms by 13 March 2019 via email to: hdcanominations@hd-ca.org)**

*Please fill in one application form for each candidate. Please circle the appropriate position below:*

President-elect

Secretary

Information Officer

Officer-at-Large

Name of the Candidate

Affiliation

Email

Short (max 400 words) Biography of Candidate:

Reason You Propose this Person:

**Relevant Experience and Qualifications for the position**

***You must obtain prior agreement from the candidates for all positions before submitting this form, with the exception of the President-elect.***

Has the candidate agreed that, if elected, s/he would serve in the indicated capacity?

 Yes  No

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Your email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_